

Terms of Use for Banquet Rooms

In order to prepare and hold banquets and events to the satisfaction of everyone, Hotel Kanazawa (hereinafter referred to as “the Hotel”) has established the following terms and conditions for all events held in the Hotel's facilities, such as conferences, workshops, lectures, concerts, exhibitions, etc. (hereinafter referred to as “banquets, etc.”), in addition to general banquets. The following terms and conditions apply to all banquets, meetings, workshops, lectures, concerts, exhibitions, and other events held at the hotel's facilities.

1. Time of Use and Additional Charges

(1) The time for use of the venue, including the time for banquets, etc., and the time from set-up to tear-down, is the contracted time agreed upon in advance with the hotel staff in charge, and a predetermined fee will be charged.

(2) Additional fees will be charged for any time exceeding the specified time. Please note, however, that we may not be able to accept extra time due to the next available time.

2. Determination of the number of paying guests

(1) Organizers are requested to inform us of the approximate number of people using the banquet, etc. in advance at the time of reservation.

If the number of guests exceeds the capacity, or if the Hotel foresees or judges that there is a risk of evacuation in the event of a disaster, the Hotel reserves the right to refuse the use of the banquet or restrict admission.

(2) The number of people for whom food will be prepared (hereinafter referred to as the number of paying guests) must be notified at least 10 days in advance, and the final number of people must be notified to the hotel staff in charge by noon two days prior to the banquet date. After that, all arrangements have been made and the fee for the number of paying guests will be charged even if the number of attendees is less than the number of paying guests.

3. Advance payment

In the case of a first-time guest of the hotel or when the hotel deems it necessary, an advance payment of the amount quoted by the hotel must be made by bank transfer to the financial institution indicated in the table below or in cash at least one day prior to the date of the banquet.

4. Payment

An invoice will be issued within one week after the banquet. Payment must be made within one month from the date of the event upon receipt by the organizer. Payment can be made in cash or by wire transfer to the financial institutions listed in the table below. Please bear the bank transfer fee.

Bank Name	Branch Name	Account Number
Hokkoku Bank	Head Office	(Ordinary) 783440

5. Cancellation Charges

In case of cancellation of a banquet, etc., for which a reservation has already been made, the following cancellation fee will be charged.

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Date of Cancellation	Cancellation Fee
From 90 days to 31 days prior to the date of the banquet	30% of the estimated amount of the banquet, etc.
From 30 days to 11 days prior to the date of the banquet	50% of the estimated amount of the banquet, etc.
From 10 days to 2 days prior to the date of the banquet	80% of the estimated amount of the banquet, etc.
The day before and on the day of the banquet	100% of the estimated amount of the banquet, etc.

The number of days will be counted from the business day following the date of cancellation. Actual costs will be billed for any arrangements already made, regardless of the date of cancellation.

6. Date change fee

In the event of a change in the date of a banquet, etc., for which a reservation has already been made, the following fees will be charged.

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Date of Change Request	Date Change Fee
From 90 days to 31 days prior to the date of the banquet	Actual cost of the already-arranged banquet
From 30 days to 11 days prior to the date of the banquet	30% of the estimated amount of the banquet, etc.
10 days or more before the banquet date	50% of the estimated amount of the banquet, etc.

The number of days will be counted from the next business day after the date of change. Actual costs will be billed for any arrangements that have already been made regardless of the date of change.

7. Arrangements for decorations, entertainment, etc.

(1) Please use the hotel's designated vendors to arrange the venue decorations, flowers, sound, lighting, entertainment, receptions (companions), gifts, etc. for the banquet, etc.

(2) If a guest wishes to use a vendor other than those designated by the hotel, the arrangement must be made with the prior approval of the hotel in order to ensure the smooth operation of the banquet, etc.

(3) If you wish to use a vendor arranged directly by you, you will be

required to pay a separately determined bring-your-own fee.

(4) The use of musical instruments, equipment, etc. that the hotel deems to be a nuisance to other guests is prohibited.

8. Instructions for direct contractors

1) With the consent of the hotel, the hotel will give direct instructions to the contractors regarding the various matters (specifications, design, location and method of installation of materials, equipment, signage, etc. for decoration and staging) to be carried in and out directly by the client, due to the aesthetics of the hotel and the traffic lines.

2) In the event that the delivery/unloading takes place late at night and requires the presence of the hotel staff, a separate fee will be charged for the presence of the hotel staff.

3) Please follow the predetermined route for loading/unloading and refrain from entering prohibited areas. Smoking, sleeping, resting, etc. in the facility and public spaces is strictly prohibited.

9. Management of Exhibits

All exhibits are to be managed by visitors. Especially during the nighttime

The management of the exhibits, especially during the night, and the associated security costs, etc., are also the responsibility of the customer.

The customer is responsible for the management of the exhibits, especially during nighttime hours.

10. Compensation for Damages

1) The client (including all related parties on the client's side), contractors directly commissioned by the client, and related parties must take sufficient care not to damage or destroy hotel facilities, fixtures, fittings, etc. In the event that damage or destruction of hotel facilities, fixtures, fittings, etc. should occur, the client shall pay compensation for the damage. In the unlikely event of damage to hotel facilities, fixtures, etc., the hotel will request that the damage be repaired and that the damage be dealt with and repaired as soon as possible. If it is difficult for the guest to restore the property to its original condition, the guest will be required to pay compensation for the damage.

2) In the event that the damage causes any disruption to the operation or business of the hotel, the guest shall be required to pay compensation for the damage, including business compensation.

3) The hotel will not be liable for any accidents involving injury to persons, including visitors, or theft or damage to goods or exhibits while using the facilities. All persons involved are responsible for taking measures to prevent damage or theft of exhibits, etc.

11. Accidents and theft in the facilities

The hotel will not be liable for any accident, theft, etc. that occurs within the hotel's facilities and under the control of the guest.

The hotel will not be liable for any accident, theft, etc. that occurs

under the control of the guest in the hotel facilities, except in cases of intentional or gross negligence by the hotel.

The hotel will not be held responsible for any accidents or thefts that occur on the hotel premises

Please be aware of this.

12. Cancellation

In the event of any of the following, the hotel will refuse the banquet reservation or cancel the contract even if it has already been made.

1) The deadline for making a tentative reservation for a venue is two weeks from the cancellation.

2) If any of the guests attending the banquet falls under any of the following circumstances

(1) If any of the guests attending the banquet falls under any of the following circumstances

(2) The property falls under any of the following circumstances (hereinafter referred to as "Boryokudan"),

(i) Boryokudanin (hereinafter referred to as "Boryokudanin"), and prescribed in item 6 of the same article

(ii) Boryokudan or Boryokudan-affiliated persons or other antisocial forces.

(iii) A juridical person, one of whose officers is a Boryokudan or a Boryokudanin

(3) The guest causes significant inconvenience to other guests of the hotel,

(4) If the guest is likely to disturb the public morals of the hotel, such as causing significant inconvenience to other guests or disturbing the work of the hotel's employees.

(3) Any person who is deemed to be likely to cause significant inconvenience to other guests of the Hotel or to disturb the public morals of the Hotel, such as by interfering with the work of the Hotel's employees

(4) If the guest engages in violent or demanding behavior toward the hotel or its employees, or

(4) If a violent demand is made to the Hotel or its employees, or if a burden beyond a reasonable range is demanded of the Hotel or its employees.

(5) When the Hotel deems that a guest attending a banquet, etc. may conduct himself/herself in violation of laws or public order and morals, or may cause inconvenience to other guests

(6) In the event that the Hotel deems that there is or may be a violation of these Terms and Conditions.

13. Prohibited Items

The following items are prohibited.

Please refrain from using the following items.

(1) Dogs, cats, and birds other than assistance dogs (guide dogs, service dogs, and hearing dogs),

(1) Dogs, cats, small birds, other pets, and domestic animals other than assistance dogs (guide dogs, service dogs, and hearing dogs)

are prohibited.

- (2) Bringing in flammable or inflammable items or hazardous materials.
- (3) Bringing in items that emit an offensive odor.
- (4) Acts that offend the law or public order and morals, or words or deeds that disturb other guests.
- (5) Use by organized crime groups, members of organized crime groups, or persons associated with organized crime groups or members of organized crime groups.
- (6) Use of the space for purposes other than those for which it was reserved.
- (7) Displays or sales of goods in the public space.
- (8) Entertainment and sales of food and beverages.
- (9) Moving, damaging, or damaging equipment, etc.
- (10) Other activities prohibited by law.

14. Handling of Personal Information

Personal information of guests and attendees will be used only for the purpose of providing information on the banquet, confirming the banquet, etc., and for other communications.

The personal information of guests and attendees will be used to contact them for information, confirmation, etc., regarding the banquet, etc,

The information may also be used to provide services by companies designated by the hotel, such as beauty and dressing services, photographs, invitations, and gifts.

Other personal information for more information on the handling of personal information, please refer to the privacy policy on our website.

Please refer to the privacy policy on the hotel's website for other information regarding the handling of personal information.

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(<https://www.hotelkanazawa.co.jp/privacy>)

15. Changes to facilities, etc.

In order to preserve and maintain the facilities and scenery, the hotel reserves the right to make changes and repairs to the building, plantings, room decorations, fixtures, and equipment without notice. and maintenance of facilities and scenery, the hotel reserves the right to make changes and repairs to buildings, plantings, room decorations, equipment and fixtures without notice.

Please understand that the hotel reserves the right to make changes and repairs to buildings, plantings, room decorations, fixtures, and equipment without prior notice.

16. Changes in terms and conditions

The hotel reserves the right to change these terms and conditions at its discretion.

The Hotel reserves the right to change these terms and conditions at its discretion. If the Hotel decides to change these Terms and

Conditions, the Hotel will notify the guest of such change, the content of the revised Terms and Conditions, and the effective date of such change at least one month prior to the effective date,

The Hotel will post the revised Terms and Conditions and its effective date on its website at least one month prior to the effective date of the revised Terms and Conditions. By using the hotel's services under the revised Terms and Conditions after the effective date of the revised Terms and Conditions, the guest agrees to be bound by the revised Terms and Conditions.

17. Force majeure

The Hotel shall be exempted from liability in the event that the Hotel is unable to perform its contractual obligations or meet performance deadlines due to acts of God, natural disasters, war, terrorism, civil strife, riots, government regulations, orders or instructions, strikes, blocked traffic or another force majeure. In the event of a force majeure event, the Hotel may terminate the contract by giving written notice to the Client.

18. Governing law and competent judge

Any and all disputes arising out of or in connection with these Terms and Conditions or the contract between the Hotel and the Guest shall be governed by the laws of Japan and the court having jurisdiction over the location of the Hotel shall have exclusive jurisdiction as the court of first instance.

Enacted May 1, 2008
Revised November 1, 2022
Revised September 1, 2023
Revised January 6, 2025